

## **Conceptual Proposals Posted on 5/6/05**

As everyone knows, the Virginia Department of Social Services (VDSS) is pursuing projects for major improvements in business processes and automation for all social services agencies statewide. Under the leadership and guidance of the Goal 3 Steering Committee, offerors were encouraged to submit unsolicited proposals under the Public-Private Education Facilities and Infrastructure Act (PPEA). Four proposals have been received and will be evaluated. Local government and other interested party input for the evaluation process is highly desired.

### **Goal 3 Steering Committee**

The Virginia Social Services Systems (VSSS) Strategic Planning Goal 3 Steering Committee, co-chaired by Ray Goodwin (VDSS) and Gordon Ragland (Director, Henrico County Department of Social Services), is responsible for implementation of Goal 3 of the VSSS Strategic Plan, which is to “improve business productivity through effective automation.” The Goal 3 Steering Committee is comprised of state and local agency representatives, plus participants from other state agencies. The VDSS Business Modernization Effort is only one of several initiatives sponsored by the Goal 3 Steering Committee, including the statewide social services Business Process Re-engineering effort which is currently in progress. More information about the Goal 3 Steering Committee and the VSSS Strategic Plan can be obtained at [VSSS Strategic Plan](#). Members of the Goal 3 Steering Committee are published in the [Goal 3 Membership List](#).

### **PPEA Conceptual Proposal Posting for Review by Local Jurisdictions**

Public versions of four PPEA Conceptual Proposals for the VDSS Business Modernization Program were posted for review on 5/6/05.

Affected state and local agencies, plus other interested parties, are invited to provide their comments in writing to VDSS regarding any or all of these proposals. Comments will be accepted until 7/6/05. If an agency or jurisdiction has questions, requests must be submitted in writing by 6/6/05.

Guidelines for submitting agency comments and questions to VDSS can be found at [Information for Response from Affected Jurisdictions](#).

### **PPEA Proposal Evaluation Process**

The Goal 3 Steering Committee developed mandatory and desirable attributes for PPEA proposals (see [Attributes for VDSS PPEA Proposals](#)), plus adopted the “Desirable Attributes” for Virginia Information Technologies Agency (VITA) information technology (IT) PPEA projects (see [VITA PPEA Attributes](#)). These documents, in conjunction with the VSSS Strategic plan and other documents, will serve as guidelines

in the evaluation process. More information about this project and proposal requirements can be obtained at [VDSS PPEA Project](#).

The Goal 3 Steering Committee will assign the PPEA Proposal Review Committee, which will be work in subcommittees and jointly to evaluate all of the proposals. Each subcommittee involved in the proposal review will be comprised of state and local staff as well as be led by state and local co-chairs. Each Review Committee member will be required to sign a conflict of interest statement and a non-disclosure agreement prior to viewing the proposal materials.

Because the review being conducted is part of a procurement process, members of the PPEA Proposal Review Committee will be unable to discuss the substance or status of their review with others. Periodic updates regarding progress will be posted on the VDSS PPEA web site. We anticipate a plan for moving forward will be presented to the Goal 3 Team for review within sixty days of the close of the public comment period.

The full proposals (including confidential information) and written agency comments will be reviewed by the PPEA Conceptual Review Committee. For those who are interested, more PPEA Review details can be obtained at [PPEA Proposal Evaluation Plan](#) and [PPEA Conceptual Review Process](#).